



Corporate / Programme

Direction

Management

Delivery

Direction

Management

Delivery

Starting Up a Project

ACTIVITIES
Appoint the Executive and the Project Manager

- Capture previous lessons
- Design and appoint the project management team
- Prepare the outline Business Case
- Select the project approach and assemble the Project Brief
- Plan the initiation stage

CREATED

- Daily Log
- Lessons Log
- (Outline) Business Case
- Project Product Description
- Project Brief

Directing a Project

ACTIVITY Authorize initiation

ACTIVITY Authorize the project

ACTIVITY Authorize a Stage or Exception Plan

ACTIVITY Give ad hoc direction

ACTIVITY Authorize project closure

Initiating a Project

ACTIVITIES

- Prepare the Risk Management Strategy
- Prepare the Configuration Management Strategy
- Prepare the Quality Management Strategy
- Prepare the Communication Management Strategy
- Set up the project controls
- Create the Project Plan
- Refine the Business Case
- Assemble the Project Initiation Documentation

CREATED

- Risk Management Strategy
- Configuration Management Strategy
- Quality Management Strategy
- Communication Management Strategy
- Project Plan
- (Detailed) Business Case
- Risk Register
- Configuration Item Records
- Issue Register
- Quality Register
- Benefits Review Plan

Managing a Stage Boundary

ACTIVITIES

- Plan the next stage
- Update the Project Plan
- Update the Business Case
- Report stage end
- Produce an Exception Plan

UPDATED

- PID
- Config Item Records
- Risk Register
- Issue Register
- Quality Register
- Project Plan
- Business Case
- Benefits Review Plan

CREATED

- Stage Plan
- Product Descriptions (next stage)
- End Stage Report (current stage)
- Lessons Report
- Exception Plan

Controlling a Stage

ACTIVITIES

- Authorize a Work package
- Review Work Package status
- Receive completed Work Packages
- Review the stage status
- Report highlights
- Capture and examine issues and risks
- Escalate issues and risks
- Take corrective action

Managing Product Delivery

ACTIVITY Accept a Work Package

ACTIVITY Execute a Work Package

ACTIVITY Deliver a Work Package

Closing a Project

ACTIVITIES

- Prepare planned closure
- Prepare premature closure
- Hand over products
- Evaluate the project
- Recommend project closure

CREATED

- Follow-on action recommendations
- Lessons Report

UPDATED

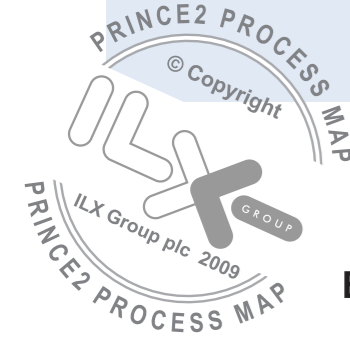
- PID
- Project Plan
- Issue Register
- Config Item Records
- Benefits Review Plan

CLOSED

- Risk Register
- Issue Register
- Quality Register
- Daily Log
- Lessons Log

Legend

- These are management products that are created or updated by a process's activities.
- This is an event or decision which triggers another process or is used to notify corporate or programme management.



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